# COLLEGE OF ENGINEERING NEW GRADUATE STUDENT ORIENTATION



## **Table of Content**

Agenda	3
Deans and Staff	4
Graduate Directors	5
Contact Graduate Programs	6
Where to go if I have a problem	7
Stay on Track	10
Orientation Worksheet	12
Roundtable Discussion	13
Visit Our Website	14
Departments Orientation Schedule	15
Professional Development Course Serie	16



# **Agenda**

9:00am - 9:30am	Check In
9:30am - 9:40am	Welcome
9:40am - 10:00am	Student Resources
10:00am - 10:10am	Student Health and Wellness
10:10am - 11:10am	Navigating Grad School
11:10am - 11:40am	Graduate Employee Union Presentation
11:40am - 12:30pm	Lunch with Department Representatives



# **Dean and Staff**



**Ji-Cheng 'JC' Zhao, Ph.D.**Dean of the College of Engineering



**Julia Valla**Director of Graduate Studies



**Aida Ghiaei**Director of Graduate
Outreach & Diversity



**Jodie LaRosa** Program Assistant



Ananya Shrivastava
Student Research Trainee
Engineering



**Hanieh Kashani**Student Adminstration Assistant



# **Grad Directors**



Monty Escabi, Ph.D.
Biomedical Engineering



**Alexandra Hain** Civil Engineering



Julian Norato
School of Mechanical, Aerospace,
and Manufacturing Engineering



Helena Silva, Ph.D.
Electrical & Computer
Engineering



**Tim Vadas, Ph.D.**Environmental
Engineering



Avinash Dongare, Ph.D.

Materials Science &

Engineering



**Alexander Russell, Ph.D.**School of Computing



Luyi Sun, Ph.D.

Chemical & Biomolecular

Engineering



# **Programs**

#### **Biomedical Engineering**

Website:

bme.uconn.edu

**Grad Director**: Dr. Monty Escabi **Email**: escabi@engr.uconn.edu

#### Chemical & Biomolecular Engineering

Website:

chemical-biomolecular.engr.uconn.edu

**Grad Director**: Dr. Luyi Sun **Email**: <u>luyi.sun@uconn.edu</u>

#### **Civil Engineering**

Website:

cee.engr.uconn.edu

**Grad Director**: Dr. Alexandra Hain **Email**: alexandra.hain@uconn.edu

## Electrical & Computer Engineering

Website:

ee.uconn.edu

**Grad Director**: Dr. Helena Silva **Email**: helena.silva@uconn.edu

#### **Environmental Engineering**

Website:

environ.engr.uconn.edu

**Grad Director:** Dr. Tim Vadas **Email**: timothy.vadas@uconn.edu

#### Materials Science & Engineering

Website:

mse.engr.uconn.edu

**Grad Director**: Dr. Avinash Dongare

Email: dongare@uconn.edu

#### **School of Computing**

Website:

cse.uconn.edu

**Grad Director**: Dr. Alexander Russell **Email**: alexander.russell@uconn.edu

# School of Mechanical, Aerospace, and Manufacturing Engineering

Website:

me.engr.uconn.edu

**Grad Director**: Dr. Julian Norato **Email**: <u>julian.norato@uconn.edu</u>



#### WHERE TO GO IF I NEED HELP WITH:

#### **Technical Services**

#### **Including:**

UConn email support, netID, file storage, computer hardware or software issue

**Go to:** COE ETS Help Desk **Contact:** Coehelp@uconn.edu **Website:** ets.engr.uconn.edu

#### **Medical**

#### **Including:**

Medical insurance, illness, immunizations, international student support

**Go to:** Student Health and Wellness **Contact:** studenthealth@uconn.edu and

international@uconn.edu

Website: studenthealth.uconn.edu and

isss.uconn.edu

#### **Mental Health**

#### **Including:**

resources, crisis support, therapy

**Go to:** Student Health and Wellness **Contact:** studenthealth@uconn.edu **Website**: studenthealth.uconn.edu

# Discrimination, Harassment and Related Interpersonal Violence

**Including:** Sexual and Gender-Based Harassment, Sexual Assault, Sexual Exploitation, and more

**Go to:** Office of Institutional Equity

Contact: equity@uconn.edu

(860) 486-2943 and (860) 679-3563 **Website:** equity.uconn.edu/title-ix/

#### Visa

#### **Including:**

Applying for a visa, required documents, and more

Go to: ISSS

Contact: international@uconn.edu

Website: isss.uconn.edu

#### Housing

#### **Including:**

room information, housing contracts, off campus housing

Go to: Residential Life

Contact: livingoncampus@uconn.edu

Website: reslife.uconn.edu

#### **Professional Education**

#### **Including:**

how to find an internship, communicating effectively, first year experience

Go to: Engineering Graduate Programs

Contact: aida@uconn.edu &

fayekah.assanah@uconn.edu

Website: grad.engr.uconn.edu

#### **UConnALERT System**

**Including:** winter weather, emergency alerts, sign up for notifications

**Go to:** Office of Emergency Management

Contact: oem@uconn.edu

Website: universitysafety.uconn.edu



#### WHERE TO GO IF I NEED HELP WITH:

#### **Academic Support Services**

#### **Including:**

Coaching, mentoring, and student success workshops

Go to: Academic Achievement Center

**Contact:** aac@uconn.edu **Website:** achieve.uconn.edu

#### Office of Veterans Affairs

#### **Including:**

Addresses specific needs of veterans and service members at UConn.

**Go to:** Office of Veterans and Military Programs **Contact:** veterans@uconn.edu

Website: veterans.uconn.edu

#### Graduate Assistant Leave and/or Employee Accommodations

#### **Including:**

GA medical leave of absence and employee accommodation.

Go to: Human resources

**Contact:** megan.stimson@uconn.edu **Website**: <u>hr.uconn.edu/ga-leave-administration</u>

#### **Academic Leave of Absence**

**Including:** if you need temporary separation from the university, holds your place in your program.

**Go to:** Office of Graduate School **Contact:** gradseparation@uconn.edu

**Website:** grad.uconn.edu/graduate-students/voluntary-separation/

#### **Center for Students with Disabilities**

#### **Including:**

Determine appropriate accommodations as well as other University services

Go to: CSD

**Contact:** csd@uconn.edu **Website:** csd.uconn.edu

#### **Ombuds Office**

#### **Including:**

serves as a neutral resource who provides confidential and informal assistance to students

Go to: Ombuds Office

Contact: cinnamon.adams@uconn.edu

Website: ombuds.uconn.edu

#### **Employee Assistance Program**

#### **Including:**

counseling and referrals for additional services to assist with personal, work-related problems

Go to: Human Resources

Website: hr.uconn.edu/employee-assistance-program



#### WHERE TO GO IF I NEED HELP WITH:

#### **Student Organizations**

#### **Including:**

leadership, professional development, community support

**Go to:** Engineering Graduate Programs

**Contact:** aida@uconn.edu **Website:** grad.engr.uconn.edu

#### **Payroll**

#### **Including:**

GA appointments, payroll deductions, benefits

Go to: GA Onboarding

Contact: gena.twarz@uconn.edu

Website: grad.uconn.edu

#### **Career Services**

#### **Including:**

exploring careers, interview prep, mentorship, networking

**Go to:** Center for Career Development **Contact:** theodore.menounos@uconn.edu

Website: career.uconn.edu

#### **Class Registration**

#### **Including:**

add/drop a class, holds, class scheduling

**Go to:** Office of the Registrar **Contact:** registrar@uconn.edu **Website:** registrar.uconn.edu

#### **Transportation**

**Including:** Bus routes, off campus housing transport, regional transit

**Go to:** transportation Services **Contact:** transportation@uconn.edu **Website:** <u>transpo.uconn.edu</u>



# **Stay on Track**

#### **Annual Reviews**

Complete the Annual Reviews with your advisor.

Scan the QR code to access the Annual Review:



#### **Individual Development Plans**

Complete the Individual Development Plans with your Advisor.

Scan the QR code to access myIDP:





# **Stay on Track**

### **Program Checklists**

\*Please scan the QR codes to access your Program checklist





## **Orientation Worksheet**

\*Please see your advisor to complete this worksheet

Student Name:
Department/program:
Major Advisor:
Professional Goals for my First Year:
Classes I should take in my First Year:
My Qualifying exam will be (approximate date/format):
Three years from today (August 2027), I plan to have completed the following milestones:



### Roundtable discussion

- What classes should I take in my first semester?
- How can student organizations help me be successful as a student at UConn?
- When is my qualifier exam?
- How can I find internships?
- How often should I meet my advisor?
- How do I balance taking classes, being a RA or TA?
- What are the expectations for graduate student teaching assistants?
- What are the best practices for managing time and balancing coursework with research?
- Where can I find housing, medical support, transportation support if I can't drive etc
- How do I access mental health and wellness resources on campus?
- Are there workshops or seminars for professional development?
- What resources are available for developing my writing and presentation skills?
- How do I handle conflicts with peers or faculty members in an academic setting?
- What are the expectations for professional behavior and communication in my program?
- How do I apply for grants or funding for my research projects?
- What are some common challenges faced by graduate students, and how can I prepare for them?



# visit our website: grad.engr.uconn.edu



## departments orientation schedule

Department	Date	Time	Location
School of Mechanical, Aerospace and Manufacturing Engineering	9/9/2024	12-2pm	PWEB 476
Civil and Environmental Engineering	8/22/2024	2-3.30pm	CAST 212
Electrical and Computer Engineering	8/22/2024	1:30pm	ITE 301
Materials Science and Engineering	8/23/2024	9am-1pm	Science 1 Rm 1002
Chemical and Biomolecular Engineering	8/22/2024	1:45pm-3:30pm	Engineering II Rm 324
Biomedical Engineering	9/12/2024	11am-1pm	TBD
School of Computing	8/*/2024	TBD	TBD





# ARE YOU A NEW ENGINEERING GRADUATE STUDENT? THIS CLASS IS FOR YOU!

REGISTER FOR ENGR 5450:
FIRST YEAR EXPERIENCE
FOR THE FALL 2024 SEMESTER

#### Course Highlights:

- Tools to become a successful graduate student
- Keys to graduate on time
- Build your network now
- Who are your advocates
- Find mentors

Credit: 1.0 | Prerequisite: None | Location: CAST 204 Format: In-person | Time: Tue 9:30 - 10:20 AM

Scan the QR code to register in Student Admin!

Questions?

Email: aida@uconn.edu





REGISTER FOR ENGR 5410-001:

SCIENTIFIC COMMUNICATION

FOR THE FALL 2024 SEMESTER

# LEARN HOW TO BE A STRONG COMMUNICATOR!

CREDIT: 1.0 | PREREQUISITE: NONE | LOCATION: E2-321 FORMAT: IN-PERSON | TIME: WEDNESDAYS 12:00-1:00PM

#### COURSE HIGHLIGHTS:

- Developing skills to present your scientific data to the research community and to the general public
- Mastering the art of public speaking
- Developing dissertation briefs
- Learning and receiving feedback from the experts in the communication field
- Learning about the 3MT Challenge
- Creating templates for presentations, talks, and more!

REGISTER <u>HERE!</u> OR SCAN THE QR CODE



# Special Topics in Scientific Writing

**ENGR5300-012** 

2 Credits

#### Who can take the course?

- Second- or third-year graduate students
- Graduate students with experimental work in their research field who have enough data to finalize at least three figures for their scientific manuscript

#### When?

- Fall 2024
- Thursday 2-4pm
- Susan V. Herbst Hall (SHH) 269

# At the end of the course participants will:

- Write a draft of their manuscript
- Improve their scientific writing skills
- Create healthy writing habits

Registration by permission number only

Contact email below to request permission number



fayekah.assanah@uconn.edu

# ENGR 5300-011 Special Topics: Engineering Practicum

1 credit, meeting times TBD

#### What is it about?

 Hands-on course designed to provide graduate students with practical experience in teaching engineering courses and designing course curricula.

- Engage in activities related to instructional design, and educational research within engineering.
- Mentor students.
- Receive credit towards GCCI

#### Who can take it?

2nd year or more Engineering Graduate Students

#### **Register Today**





# Spring 2024 Professional Development For GAs and Postdocs

#### **TEA**<sub>ching</sub> Tuesdays

- TAs are invited to join Dr. Rachel
   Prunier of CETL at the Beanery (in the Benton Art Museum).
- Come to casually discuss any challenges you have in the classroom. Meet other people
- interested in learning how to be their best instructor selves. Help us grow our community of
- reflective instructors!
   All who come will get a free tea,
- coffee, or other beverage.



## Professional Development Workshop series Weds 3-4 Rowe 319

- Jan 17 Time: Using what you have more efficiently.
- **Feb 7** Mentoring 1: Who are you as a mentor?
- **Feb 14** Mentoring 2: Setting mentees up for success.
- Mar 20 Get what you need from your mentors: How to build your mentoring team.
- Apr 10 Colleagues and students in crisis: How to identify and help
- May 1 Becoming a leader: Conflict resolution and meeting management

Please register for these workshops in FINS https://fins.uconn.edu/upcoming\_workshops.php





# THE GRADUATE SCHOOL'S TALARM-C

#### **SERIES**

The information you need, presented right when you need it.

Offering three tracks designed for graduate students and postdocs, faculty, and administrators.



View Schedule of **Upcoming Sessions:** 

grad.uconn.edu/timely-topics

UCONN | THE GRADUATE SCHOOL